



Theresa Gellura, President · Brianne Seelman, Vice President · Laura Mayer, Treasurer
Kathy Mimler, Recording Secretary · Melissa Mashura, Corresponding Secretary

Estell Manor Home & School Association

Estell Manor School 128 Cape May Avenue, Estell Manor, NJ 08319

~Their Future is our Business~

MEETING MINUTES: JUNE 3, 2019

In Attendance: Theresa Gellura, Laura Mayer, Kathy Mimler, Melissa Mashura, Brianne Seelman, Diane Pogue, Stephanie Wiker, Betta Frampus, Michele Buchanan, Sommer Roxas, Jenna Kelly

I. Call to Order: President Theresa Gellura called the meeting to order at 7:05pm.

II. Approval of Minutes: Motion to approve the HSA regular meeting minutes for May 6, 2019 as submitted: Theresa Gellura. Second: Melissa Mashura. All in favor.

IV. Finance:

- Treasurer Laura Mayer presented the Treasurer Report. Receipts presented by Brianne for Semi purchases, by Michele for Donuts for Dads purchases and by Kathy for Field Day freeze pops purchase. One new membership received. Theresa Gellura motioned to approve the Treasurer Report and Brianne Seelman seconded. All in favor. Laura will provide a breakdown of all costs and profits for the school year's fundraisers and events.

V. Correspondence:

- Executive vote via email (May 6, 2019) to approve covering the cost of two hardship students for their 7th-8th grade field trip at \$25 each for a total of \$50. Motion made by Theresa Gellura and seconded by Melissa Mashura; unanimous approval.
- Thank you email received from Mrs. Romano for the Teacher Appreciation lunch and our participation in the Stars of the Year program
- Thank you received from Mrs. DeLuca on behalf of the Drama Club for our participation and assistance with the Annie Jr. play.

VI. Fundraisers/Events:

- Field Day: Water bottles and freeze pops have been purchased. Need to get the freeze pops in the Shack chest freezer by Saturday- Michele will handle.
- Kona Ice Truck: Reserved for 1:45-2pm arrival. Siblings/families are welcome to join.
- Awards Ceremony & 8th Grade Graduation: the HSA is all set to participate in both. Awards Ceremony (rep: Brianne) will be 6/12 in the morning. All efforts will be made to include all grades. The 8th Grade Graduation (rep: Kathy) will be 6/12 at 7pm. Cash is welcome for graduation scholarships, though gift card preferred for auditing and tracking.
- Castaway Cove: Booked Aug 21 from 2/5pm, rain date of Aug 22. Cost will be \$15/bracelet. Discussed logistics of preselling bracelets.

VII. Old Business:

- Donuts with Dads: Less signed in but seemed to be the same amount of participants and the same amount of leftovers. The event went well.
- Spirit Wear made \$220 profit. Orders should be in soon. Would like to offer the fundraiser again next year but maybe cut hats or order hats ourselves for the Holiday Shoppe due to the required order minimum. We only had one hat ordered in each the fall and spring. Need to decide if we will order new HSA Volunteer shirts and potentially change the design.
- Clothing Drive profited \$442.80. Betta reported that the Hamilton is doing a drive twice a year as well but is still able to accept toys- need to see what company they use.
- Box Tops have profited over \$200

VIII. New Business:

- Need letters for high school volunteers- Theresa and Kathy will coordinate.
- Need Community Thank you letter sent out- Kathy will handle
- Ballot Vote performed to elect the Treasurer between nominated members Michele Buchanan and Betta Frampus. Michele Buchanan won the majority vote to succeed into the Treasurer position July 1, 2019. With no other nominations made for the remaining Officer positions, Secretary Kathy Mimler cast the ballot to elect Theresa Gellura as President, Brianne Seelman as Vice President, Kathy Mimler as Secretary and Melissa Mashura as Corresponding Secretary.

Meeting adjourned: 8:00pm

Respectfully Submitted,
Kathy Mimler
Secretary, Estell Manor HSA