



Theresa Gellura, President · Brianne Seelman, Vice President · Michele Buchanan, Treasurer
Kathy Mimler, Recording Secretary · Sommer Roxas, Corresponding Secretary

Estell Manor Home & School Association

Estell Manor School 128 Cape May Avenue, Estell Manor, NJ 08319

~Their Future is our Business~

MEETING MINUTES: NOVEMBER 11, 2019

In Attendance: Theresa Gellura, Kathy Mimler, Brianne Seelman, Sommer Roxas, Michele Buchanan, Melissa Mashura, Diane Pogue, Betta Frampus, Jenna Kelly, Rachel Prince, Shannon Garrison

I. Call to Order: President Theresa Gellura called the meeting to order at 7:00pm.

II. Approval of Minutes: Motion to approve the HSA regular meeting minutes for October 7, 2019 as submitted: Theresa Gellura. Second: Diane Pogue. All in favor.

III. Finance:

- Cannoli Sale profited \$546. Received \$258 for Box Tops. KidStuff invoice received of \$737.50 plus preliminary Yankee Candle invoice \$1846.05. Jenna Kelly motioned to approve the Treasurer Report as presented. Theresa Gellura seconded. All in favor.
- Banking: Discussed updating officers on account

IV. Correspondence:

- 64 Memberships total
- Donation request from Mrs. Wanner for assistance with backup boys/girls' pants in the event of accidents. Donations will be requested first from parents, then the HSA will purchase as needed within a budget of \$150, motioned by Theresa Gellura. Brianne Seelman seconded. All in favor.
- Oct 27, 2019 Email vote: Motion made by Kathy Mimler to spend up to \$20 for music downloads needed for the Talent Show. Michele Buchanan seconded. Passed with 5 approval votes of the Officers.
- Thank you received from Judy and students of the Wildcat Den for the TV purchased.
- Thank you received from Mrs. Sharpe for the warm beginning of school-year welcome, her name plate, our donation towards the Sensory Path project and all we do for our school.
- Thank you received from Mrs. Wanner for our undergarment donations
- Thank you received from Mrs. Kuppel for our refreshment donations during the Public and Permanent Digital Citizenship Community event last month

V. Fundraisers/Events:

- Talent Show: We have 18 acts total plus a final bow. Need to confirm equipment needs and availability. Discussed the final bow, bleacher arrangement and schedule, music and volunteer needs. Ticket Sales will be within lobby doors as done with the play. Discussed selling flowers during the show, but deferred with the change in ticket sale location and uncertainty in sales. Performers and student volunteers will be given candy bags. Need cash boxes. Theresa Gellura motioned to purchase three new cash boxes or drawers not to

exceed \$80. Kathy Mimler seconded. All in favor. Bake Sale has 8 donation confirmations so far. Setup will start at 6pm. Donations/Sale can include chips, candy, water.

- Cheesecake Fundraiser: Sale ends Friday, end of school day.
- Grandparents' Day: Maranda, Brianne, Sommer and Betta can assist with representation and pictures; arrive between 8:30-9am. Need bakers and to-go containers.
- Giving Tree: Mrs. Kuppel will be handling. The HSA can assist with advertising, but cannot help with donations towards gifts on this event.
- Holiday Shoppe: Brianne, Michele and Stephanie will coordinate shopping and volunteers.
- Santa visit and gifts: Kathy Mimler motioned to approve a \$300 budget towards student gifts. Seconded by Michele Buchanan. Theresa Gellura abstained; All else in favor. Will provide \$1/student cafeteria snack for K-8 and (2) cookies with milk for Playgroup. Shannon, Melissa, Betta, Sommer and Michele available for Santa assistance and pictures.
- Soup Off: Sommer offered to help/coordinate with Melissa. Date set for Feb 21, 6-7:30pm, setup at 5pm, breakdown until 9pm. Will look to raffle off Storybook Land 4-pack tickets.
- Spirit Wear: Colleen Selvaggio offered the possibility of doing Wildcat logo-EMS Mom-Dad-etc. car decals in conjunction with Spirit Wear. Melissa can get more information
- Easter Bunny visit: Betta, Shannon, Sommer, Michele available for Easter Bunny assistance and pictures. Betta will make repairs to the costume.
- Teacher Appreciation: Sommer offered to help/coordinate. Melissa suggested we try Sidelines again and ask what they recommend for lunch menu of 40 people.
- Spring Clothing Drive: Kathy needs to book the date with A&E – May 2.
- Muffins with Moms: Sommer offered to help/coordinate. Melissa confirmed that ShopRite was the best option but warned they were difficult to work with/nail down confirmations. Discussed gifting gift cards instead of flower/plant centerpieces.
- Donuts with Dads: Confirmed this is the same day again as Free Donut Day, so will need to plan and coordinate accordingly in advance. Check with Melissa Z on availability.

VI. Old Business:

- All but two KidStuff Books have been returned or purchased. Made \$1087.50 profit. Unsold books are in the mail on the way back to KidStuff.
- Bracelets have been distributed to all grades; extras available if requested.

VII. New Business: None

Meeting adjourned: 9:06pm

Respectfully Submitted,
Kathy Mimler
Secretary, Estell Manor HSA